

Abigail Francisco School of Classical Ballet



Important Dates:

- September 14th _____ Frist Day of Classes!
- September 14th _____ 1st Tuition Payment Due
- September 20th _____ Administrative fee due for late tuition payments
- October 19th _____ 1st Production fee due
- October 26th _____ Costume Fee Due
- November 14th _____ 2nd Tuition Payment Due



Office Hours:

Monday: 6:00 – 8:00 p.m.
Tuesday: 6:00 – 8:00 p.m.
Wednesday: 6:00 – 8:00 p.m.
Thursday: 6:00 – 8:00 p.m.
Friday, Saturday & Sunday: OFFICE CLOSED

Studio Hours of Operation:

Monday: 3:45 – 8:30 p.m.
Tuesday: 4:30 – 8:30 p.m.
Wednesday: 4:30 – 9:00 p.m.
Thursday: 4:30 – 9 p.m.
Friday: 4:45 – 7:30 p.m.
Saturday & Sunday: STUDIO CLOSED

Welcome to the New Dance School Year!

Dear Parents, Guardians and Students,

Welcome to the new dance school year. I feel very blessed to be able to safely open the studio and offer classes after the last few months we have all been through. Student and Teacher safety has always been, and will always be, my number 1 concern. I am confident that the protocols and procedures we have in place secure the safest and best sanitation practices.

On behalf of my dance faculty, office staff and myself, I would like to welcome the many new students along with returning students and families. The world needs more happiness and joy, now more than ever, and I hope to bring that to every student, parent and teacher through dance and the arts as we begin this exciting new dance year.

Thank you for all of your support in the past years and in this new year. The dedication and help from our students, parents and volunteers allow the school to continue growing and succeeding. As always, thank you for allowing us to pass our love of dance and dance traditions to you and to your children.

Sincerely,

Abigail Francisco
Artistic Director

Please note that school newsletters will be available on our website. Remaining newsletters will come out on November 14, January 14, and March 14.

New Studio Rules:

1. Students need to arrive already in their uniform, with hair done. We ask for ballet students to arrive and depart with a covering/street clothes, not just in their leotard and tights. Students should arrive with street shoes on and not their dance shoes, as the outside elements can ruin the bottom of the dance shoes.
2. Small bags no larger than 12x14 are allowed. Students may bring a water bottle (must be able to close securely). Upon entering, students will have their temperature taken and then go into the studio for their class. Bags, street clothes, shoes, etc will be placed in the studio either by the mirror or under the barres, as the dressing room is currently closed.
3. Masks must be worn by anyone entering or exiting the studio, including any parents who may need to enter to use the restroom. Students are not required to wear masks during class. It is up to the discretion of the student and his/her parents.
4. The lobby is currently closed for parents. We have a new covered outside seating area for parents to sit and wait for their dancer during class. If you need to make payment or speak with the School Administrator, please wait until the lobby has been cleared of students to enter and conduct business.

Tuition & Payments

Credit Card Payments: Credit card payments can be made online on our website, during office hours, in person or via phone.

Any payments made online or via telephone will incur a \$3.00 convenience fee that must be added to your payment total.

Payment Drop Box: We have a payment drop box, in the North Beach studio lobby (under the office window). Please write your child's name and what the payment is for on your check or money order so we may correctly credit your account.

Cash Payments: If you are making cash payment, please see the North Beach office during office hours so that a receipt can be issued.

A grace period of 5 consecutive days will be honored. Payments received after that 5-day grace period will result in a \$25 administrative fee.

Safety

Students are not permitted to leave the studio without adult supervision.

If you choose to have your child leave the building unsupervised, a current signed authorization form must be on file at the office.

Uniforms

All students must be in proper uniform by the second week of classes. If your child is not in proper uniform, they will receive a paper notification at the end of class to bring home.

We ask that students arrive and depart the school covered in street clothing, not their dance uniform.

Hair and Dress codes may seem strict, but they are based on ballet and dance traditions for the best and safest training.

Parking

Please park in designated areas only. Signs on the street indicate where parking is permitted. Parking is also available in the Town parking lot at Chesapeake Avenue, the North Beach Community Center, and in front of the boardwalk on Bay Avenue.

Parents may block the driveway directly in front of the studio, during drop-off only, and for no longer than 3 minutes.

Cell Phones

Cell phones are strictly prohibited in the studio. If a student should need to contact a parent, they may ask the School Administrator to call using the office phone.

Weather

We will email, post on our Facebook page and our website if the studio will be closed due to inclement weather.

Our school is not in the North Beach flood zone.

We follow the Calvert County Public School system for inclement weather **only**.